

## **Erasmus+ Programme**

### **Bilateral Inter-Institutional Agreement**

**Key Action 1** 

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

### **Information on Digital Inter-Institutional Agreements**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through <u>EGRACONS</u> according to the descriptions in the <u>ECTS users' guide</u>. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



## Information about the higher education institutions

| Interinstitutional Agreement Partners |  |  |       |               |                   |
|---------------------------------------|--|--|-------|---------------|-------------------|
|                                       | Name of the institution (and department, where relevant) |  |       | SCHAC code    | Erasmus<br>code   |
|                                       | YILDIZ TECHNICAL UNIVERSITY, Food Engineering            |  |       | yildiz.edu.tr | TR ISTAN-<br>BU07 |
|                                       | Partner (  | Partner Contact Details                                  |       |               |                   |
| Partner HEI 1                         | #  | Full Name  | Email | Phone         |                   |
|                                       | 1  | Ayşe Karadağ   |       |               |                   |
|                                       | 2  | Zeynep Hazal Tekin Cakmak                                |       |               |                   |
|                                       | 3  | Erasmus office   |       |               |                   |
|                                       | Name of  | Name of the institution (and department, where relevant) |       |               | Erasmus<br>code   |
|                                       | TECHNISCHE UNIVERSITAT BERLIN                            |  |       | tu-berlin.de  | D BERLIN02        |
| Partner HEI 2                         | Partner Contact Details                                  |  |       |               |                   |
|                                       | #  | Full Name  | Email | Phone         |                   |
|                                       | 1  | Rauh Cornelia  |       |               |                   |

| Approvals Table |               |                        |                      |  |
|-----------------|---------------|------------------------|----------------------|--|
| SCHAC code      | Name          | Email                  | Date                 |  |
| yildiz.edu.tr   | Ayşe Karadağ  | karadaga@yildiz.edu.tr | 2023-11-23T13:37:17Z |  |
| tu-berlin.de    | Krüger Amelie |                        | 2023-11-23           |  |



### **Partner 1 Factsheet Information**

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

| Calendar   |  |  |  |
|--|--|--|--|
| Incoming student nominations must reach the institution by:        |  |  |  |
| Autumn term [day/month] 04/30                                      |  |  |  |
| Spring term [day/month] 09/30                                      |  |  |  |
| Applications from incoming students must reach the institution by: |  |  |  |
| Autumn term [day/month] 06/30                                      |  |  |  |
| Spring term [day/month] 11/30                                      |  |  |  |

The institution will send its decision within 4 weeks, and no later than 5 weeks.

| Application procedure Information |               |                                  |  |  |
|-----------------------------------|---------------|----------------------------------|--|--|
| Contact email                     | Contact phone | Websites for information         |  |  |
| incoming@yildiz.edu.tr            | +902123833932 | https://erasmus.yildiz.edu.tr/en |  |  |

| Additional requirements Information           |                    |   |  |  |
|---|--------------------|---|--|--|
| Academic requirements                         |                    |   |  |  |
| ECTS completed Subject area (ISCED) EQF level |                    |   |  |  |
| Requirement                                   | Details            | Website   |  |  |
| Other   | Transcript         | https://erasmus.yildiz.edu.tr/page/ErasmusEurope/How-to-Apply/82<br>2 |  |  |
| Other   | Copy of Passport   | https://erasmus.yildiz.edu.tr/page/ErasmusEurope/How-to-Apply/82<br>2 |  |  |
| Other   | Learning Agreement | https://erasmus.yildiz.edu.tr/page/ErasmusEurope/How-to-Apply/82<br>2 |  |  |



The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Available infrastructure adjusted for people with: | Description of infras-<br>tructure | Contact details | Website for information              |
|--|------------------------------------|-----------------|--------------------------------------|
| Infrastructure                                     | Not present                        |                 | https://erasmus.yildiz.edu.tr<br>/en |
| Available support services for people with:        | Description of infras-<br>tructure | Contact details | Website for information              |

### **Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email          | Contact phone | Websites for information                                    |
|------------------------|---------------|---|
| incoming@yildiz.edu.tr | +902123833932 | https://erasmus.yildiz.edu.tr/page/16/Accom<br>modation/474 |

#### **Visa Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email          | Contact phone | Websites for information  |  |
|------------------------|---------------|---|--|
| incoming@yildiz.edu.tr | +902123833932 | https://erasmus.yildiz.edu.tr/page/16/Visa-an<br>d-Residence-Permit/472 |  |

### **Insurance Information**

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Contact email          | Contact phone | Websites for information                                       |
|------------------------|---------------|--|
| incoming@yildiz.edu.tr | +902123833932 | https://erasmus.yildiz.edu.tr/page/16/Healt<br>h-Insurance/473 |



| Additional Information |               |               |                         |
|------------------------|---------------|---------------|-------------------------|
| Information on         | Contact email | Contact phone | Website for information |

A Transcript of Records will be issued by the institution no later than 4 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



### **Partner 2 Factsheet Information**

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

| Calendar   |  |  |  |
|--|--|--|--|
| Incoming student nominations must reach the institution by:        |  |  |  |
| Autumn term [day/month] 30/04                                      |  |  |  |
| Spring term [day/month] 31/10                                      |  |  |  |
| Applications from incoming students must reach the institution by: |  |  |  |
| Autumn term [day/month] 01/06                                      |  |  |  |
| Spring term [day/month] 01/12                                      |  |  |  |

The institution will send its decision within 4 weeks, and no later than 5 weeks.

| Application procedure Information |                     |                                   |  |
|-----------------------------------|---------------------|-----------------------------------|--|
| Contact email                     | Contact phone       | Websites for information          |  |
| exchange.programmes@tu-berlin.de  | +49 (0)30 314-24696 | https://www.tu.berlin/en/go15029/ |  |

| Additional requirements Information                                  |                             |                                       |  |  |
|--|-----------------------------|---------------------------------------|--|--|
| Academic requirements  |                             |                                       |  |  |
| ECTS completed   | Subject area (ISCED)        | EQF level                             |  |  |
| Requirement  | Details                     | Website                               |  |  |
| Language Certificate for attending courses / for working on a thesis | Please refer to our website | https://www.tu.berlin/en/go15029<br>/ |  |  |

### **Inclusion and accessibility Information**

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Available infrastructure adjusted for people with: | Description of infras-<br>tructure | Contact details | Website for information |
|--|------------------------------------|-----------------|-------------------------|
|--|------------------------------------|-----------------|-------------------------|



| Available support services for people with: | Description of infras-<br>tructure | Contact details | Website for information |
|---|------------------------------------|-----------------|-------------------------|
|---|------------------------------------|-----------------|-------------------------|

### **Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email                        | Contact phone       | Websites for information  |
|--------------------------------------|---------------------|---|
| exchange.programmes@tu-<br>berlin.de | +49 (0)30 314-24696 | https://www.tu.berlin/en/international/students-1/int<br>ernational-students/exchange-studies-at-tu-ber-<br>lin/exchange-application/dormitory-for-exchange |

#### **Visa Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email                        | Contact phone       | Websites for information   |
|--------------------------------------|---------------------|--|
| exchange.programmes@tu-<br>berlin.de | +49 (0)30 314-24696 | https://www.tu.berlin/en/international/students-<br>1/international-students/exchange-studies-at-<br>tu-berlin |

#### **Insurance Information**

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Contact email                        | Contact phone       | Websites for information  |
|--------------------------------------|---------------------|---|
| exchange.programmes@tu-<br>berlin.de | +49 (0)30 314-24696 | https://www.tu.berlin/en/international/studen<br>ts-1/international-students/exchange-s-<br>tudies-at-tu-berlin |

| Additional Information                                 |  |                  |                           |  |
|--|--|------------------|---------------------------|--|
| Information on   |  |                  |                           |  |
| General erasmus.agreements@international.tu -berlin.de |  | +49 30 314 71429 | https://www.tu.berlin/en/ |  |



| Faculties        | erasmus.agreements@international.tu<br>-berlin.de | +49 30 314 71429 | https://www.tu.berlin/en/go897/       |
|------------------|---|------------------|---------------------------------------|
| Course catalogue | exchange.programmes@tu-berlin.de                  | +49 30 314-24696 | https://www.tu.berlin/en/go1504<br>6/ |

A Transcript of Records will be issued by the institution no later than 8 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



### **Cooperation conditions**

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

| Stu | Student Mobility for Studies   |                           |                            |                         |                                 |  |  |
|-----|--|---------------------------|----------------------------|-------------------------|---------------------------------|--|--|
|     | Sending SCHAC  | Sending Depart-<br>ment   | EQF level                  | Start Academic<br>Year  | End Academic<br>Year            |  |  |
|     | yildiz.edu.tr  | Food Engineering          | 678                        | 2022/2023               | 2027/2028                       |  |  |
|     | Receiving<br>SCHAC   | Receiving Depart-<br>ment | Blended Mobility option    | Number of Stu-<br>dents | Total Months Per<br>Year        |  |  |
|     | tu-berlin.de   |                           | NO                         | 3                       | 30                              |  |  |
|     | Subject Areas (ISCED)  |                           |                            |                         |                                 |  |  |
|     | #  | Subject Area              | Subject Area Clarification |                         |                                 |  |  |
| 1   | 1  | 0721                      | Food processing            |                         |                                 |  |  |
|     | Language Skills  |                           |                            |                         |                                 |  |  |
|     | #  | Language                  | Language Level             | Subject Area            | Subject Area Clari-<br>fication |  |  |
|     | 1  | de                        | B1                         |                         |                                 |  |  |
|     | 2  | en                        | B2                         |                         |                                 |  |  |
|     | Other information regarding the terms of the agreement   |                           |                            |                         |                                 |  |  |
|     | Faculty III - Process Sciences , Language: Within application deadline A2.2 (CEFR) German   Before semester starts B1 German |                           |                            |                         |                                 |  |  |



|   | Sending SCHAC  | Sending Depart-<br>ment   | EQF level                                   | Start Academic<br>Year  | End Academic<br>Year            |  |
|---|--|---------------------------|---|-------------------------|---------------------------------|--|
|   | tu-berlin.de   |                           | 678   | 2022/2023               | 2027/2028                       |  |
|   | Receiving<br>SCHAC   | Receiving Depart-<br>ment | Blended Mobility option                     | Number of Stu-<br>dents | Total Months Per<br>Year        |  |
|   | yildiz.edu.tr  | Food Engineering          | NO  | 3                       | 30                              |  |
|   | Subject Areas (ISCED)  |                           |   |                         |                                 |  |
|   | #  | Subject Area              | Subject Area Clarification  Food processing |                         |                                 |  |
| 2 | 1  | 0721                      |   |                         |                                 |  |
|   | Language Skills  | Language Skills           |   |                         |                                 |  |
|   | #  | Language                  | Language Level                              | Subject Area            | Subject Area Clari-<br>fication |  |
|   | 1  | en                        | B1  |                         |                                 |  |
|   | 2  | tr                        | B1  |                         |                                 |  |
|   | Other information regarding the terms of the agreement                                 |                           |   |                         |                                 |  |
|   | BERLIN02 - Faculty III - Process Sciences ISTANBU07 - "Department of Food Engineering" |                           |   |                         | п                               |  |

**Student Mobility for Traineeships** 

**Staff Mobility for Teaching** 



|  | Sending SCHAC                  | Sending SCHAC Sending Department |                |                 | End Academic Year               |
|--|--------------------------------|----------------------------------|----------------|-----------------|---------------------------------|
|  | yildiz.edu.tr                  | Food Engineering                 |                | 2022/2023       | 2027/2028                       |
|  | Receiving SCHAC                | Receiving Dep                    | artment        | Number of Staff | Total Days Per Year             |
|  | tu-berlin.de                   |                                  |                | 1               | 5.00                            |
|  | Subject Areas (ISCE            | D)                               |                |                 |                                 |
|  | #                              | Subject Area                     |                |                 |                                 |
| 1  | 1                              | 0721                             |                |                 |                                 |
|  | Language Skills                |                                  |                |                 |                                 |
|  | #                              | Language                         | Language Level | Subject Area    | Subject Area Clarifica-<br>tion |
|  | 1                              | de                               | B2             |                 |                                 |
|  | 2 en B2                        |                                  |                |                 |                                 |
| Other information regarding the terms of the agreement |                                |                                  |                | t               |                                 |
|  | Faculty III - Process Sciences |                                  |                |                 | _                               |



| 2 | Sending SCHAC  | Sending Department   |                            | Start Academic<br>Year | End Academic Year               |  |  |
|---|--|----------------------|----------------------------|------------------------|---------------------------------|--|--|
|   | tu-berlin.de   |                      |                            | 2022/2023              | 2027/2028                       |  |  |
|   | Receiving SCHAC  | Receiving Department |                            | Number of Staff        | Total Days Per Year             |  |  |
|   | yildiz.edu.tr  | Food Engineering     |                            | 1                      | 5.00                            |  |  |
|   | Subject Areas (ISCED)                                  |                      |                            |                        |                                 |  |  |
|   | #  | Subject Area         | Subject Area Clarification |                        |                                 |  |  |
|   | 1  | 0721                 | Food processing            |                        |                                 |  |  |
|   | Language Skills  |                      |                            |                        |                                 |  |  |
|   | #  | Language             | Language Level             | Subject Area           | Subject Area Clarifica-<br>tion |  |  |
|   | 1  | en                   | B2                         |                        |                                 |  |  |
|   | Other information regarding the terms of the agreement |                      |                            |                        |                                 |  |  |
|   | Faculty III - Process Sciences                         |                      |                            |                        |                                 |  |  |

**Staff Mobility for Training** 



|   | Sending SCHAC  | Sending Department   |                            | Start Academic<br>Year | End Academic Year               |  |  |
|---|--|----------------------|----------------------------|------------------------|---------------------------------|--|--|
|   | yildiz.edu.tr  |                      |                            | 2022/2023              | 2027/2028                       |  |  |
|   | Receiving SCHAC  | Receiving Department |                            | Number of Staff        | Total Days Per Year             |  |  |
|   | tu-berlin.de   |                      |                            | 1                      | 5.00                            |  |  |
|   | Subject Areas (ISCED)                                  |                      |                            |                        |                                 |  |  |
|   | #  | Subject Area         | Subject Area Clarification |                        |                                 |  |  |
| 1 | 1  | 0721                 |                            |                        |                                 |  |  |
|   | Language Skills  |                      |                            |                        |                                 |  |  |
|   | #  | Language             | Language<br>Level          | Subject Area           | Subject Area Clarifica-<br>tion |  |  |
|   | 1  | en                   | B2                         |                        |                                 |  |  |
|   | Other information regarding the terms of the agreement |                      |                            |                        |                                 |  |  |
|   | Faculty III - Process Sciences                         |                      |                            |                        |                                 |  |  |



|   | Sending SCHAC  | Sending Department   |                            | Start Academic<br>Year | End Academic Year               |  |  |
|---|--|----------------------|----------------------------|------------------------|---------------------------------|--|--|
|   | tu-berlin.de   |                      |                            | 2022/2023              | 2027/2028                       |  |  |
|   | Receiving SCHAC  | Receiving Department |                            | Number of Staff        | Total Days Per Year             |  |  |
|   | yildiz.edu.tr  |                      |                            | 1                      | 5.00                            |  |  |
|   | Subject Areas (ISCED)                                  |                      |                            |                        |                                 |  |  |
| 2 | #  | Subject Area         | Subject Area Clarification |                        |                                 |  |  |
| ۷ | 1  | 0721                 |                            |                        |                                 |  |  |
|   | Language Skills  |                      |                            |                        |                                 |  |  |
|   | #  | Language             | Language<br>Level          | Subject Area           | Subject Area Clarifica-<br>tion |  |  |
|   | 1  | en                   | B2                         |                        |                                 |  |  |
|   | Other information regarding the terms of the agreement |                      |                            |                        |                                 |  |  |
|   | Faculty III - Process Sciences                         |                      |                            |                        |                                 |  |  |